







### **7tepe** Course Registration Process in 7 Steps



## What is OBS?

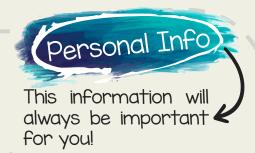
OBS, aka Student Information System, is an interface that you will be using all throughout your university education.



Here is the university's special news for you

To see the courses offered by departments







You can contact your advisor here!

Don't forget to check it out

from time to time!

Here is the list of all the courses you've taken and your arades

My Academic Info

Also, here's your transcript for you!





Here's your address

For you to see the final decisions of your petitions





Keep this part up to date!

# **Attention! Very Important!**

### Course Registrator

Your weekly course schedule

You can register to your courses here during the pre-registration, course registration, and add-drop weeks.



### Course Registrations

- Check the semesters of your courses
- You'll have a letter grade next to the courses you've completed
- The courses you've passed are in RED
- The courses you can take are in GREEN
- The courses you cannot take are in GREY



# 7tepe Course Registration in 7 Steps



## What should I do?

After becoming a Yeditepe student, there are SEVEN STEPS to be taken in enrolling to your courses.

- You should contact your department secretary
- If there's a problem with your OBS username or password, you should contact your department secretary
- You can take a new OBS username and password



## **Department Secretary**

You should activate your e-mail address with std.yeditepe extension!

- Your advisor, assistants in your department and secretary will be contacting you here
  - Your E-Mail address is ready in OBS!





- It's essential for online education!
- Your e-mail address with std. yeditepe extension is created specific to your name!

## Yeditepe E-Mail Address!



#### What's the Academic Calendar for?

- 🍠 All important dates are here!
- Exams and their dates
- Application and petition periods
- Registration and Add-Drop

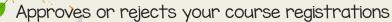
#### What's the Department Page for?

- Your curriculum
- Course descriptions
- Department's academic staff
- Announcements and news



## You and Your Advisor

Your advisor's place in your university education



You should consult your advisor about any issue regarding your courses

You need the approval of your advisor in the petitions

Contact and meet your advisor and don't forget to specify your requests concerning your courses!

You can determine the courses to choose each semester by consulting your advisor



## Pre-registration!

What's pre-registration? What's the use? Do I even have to?

No, you should definitely do it

Pre-registration determines the elective courses and the number of sections within a semester

The most preferred elective courses are determined in pre-registration

The number of sections for compulsory courses are also decided here

Students who do not pre-register to their courses might face some difficulties during the course registration

In short, it's a must

I can't register to my courses!

Course Registrations!

Why isn't it happening? What am I supposed

If there are any courses from previous semesters that aren't completed, you need to take them first!

You need to wait for your advisor's approval after sending your course list

If you re-register to a course you've taken before, the second one counts as a Repeat

Don't register to courses you've taken before as Area or Free Electives

If you face a problem during this period, your advisor will be there for you

Your advisor might not be able to provide immediate response to your questions and/or to your chosen course list

Be patient, don't panic!

Add-Drop Week

Are we registering again?

It is in your best interest to attend the first week of all the courses you've taken during the course registration.

If there are any sections and/or courses you want to change, wait for the add-drop week

You can register for your missing courses

This is your last chance for course registration

Better not miss it!









